

**MINUTES OF THE SOULDERN PARISH COUNCIL ANNUAL MEETING
HELD IN THE VILLAGE HALL
ON 19th SEPTEMBER 2013**

Present:

Mr A Martin (Chairman)
Ms K Draper
Mr C Rothero
Mrs B McGarry (Clerk)
Mrs J Martin (RFO)
Mr N Oakhill (Co-opted at this meeting)

Also in attendance:

Cllr M Kerford Byrne (CDC)
Mr I Porteus
Mrs M Porteus
Ms D Stephens
Mrs J Mander
Mrs N Jones

Apologies:

Cllr J Macnamara (CDC)
Mr R Deeley

1 Minutes of previous meeting

The minutes of the meeting held on 18th July 2013 were approved and signed
Proposed: KD 2nd: CR

Matters arising:

- 1/2/8h – The proposed site for the positioning of a planter on the corner of Fox Lane and High Street has been inspected by a member of OCC. No satisfactory conclusion has been reached. Another site visit to be arranged by OCC.
- 1/5d- No objections have been received from CDC following the application (Notice of Intent) to fell the willow tree in the closed churchyard and it is assumed that the work can proceed as the deadline has expired. AM
- 1/5e – It has been confirmed by the PCC that the cost of mowing the closed churchyard is £70 and we are now awaiting a quote from the PC contractor to ensure that public money is being spent wisely.

2 Declarations of Interest from Councillors:

Both Nick Oakhill and Barbara McGarry declared an interest in planning application 13/00984/F should it be discussed.

3 Issues from the floor

Residents from Bovewell have signed a letter written to CDC objecting to the erection of a large summer house in the front garden of No 4 Bovewell which is being used as hairdressing salon. After some discussion it was resolved that the PC would support the residents in their concerns and write to CDC asking to be kept informed of the situation on their behalf. CR
BM

4 Updates:

- a. **Playground** – The RoSPA report has now been received and some action is required. It was resolved that the PC would contact those who had shown an KD

interest in maintaining the playground to arrange a meeting and plan the way forward.

- b. **Nancy Bowles Wood** – Nothing to report at the present time, a meeting is planned for next week.
- c. **CDC** – As from next Tuesday the bin men will be collecting refuse from the Manor Farm complex not from the end of the lane as previously. (Thanks to Cllr MKB) A Ward Boundary re-assignment is imminent and will be discussed in detail at the next CDC Parish Liaison meeting in November. Possible concerns over reduced contact with our CDC councillor, due to increased area of responsibility.
- d. **OCC** – No updates from OCC. Reported that OCC Highways had felled dead tree outside the Mallards in the High Street.

5 Finance:

- a Financial transactions since the meeting held on 18th July 2013 were approved.

Payments	Date	Amount	Power
MR Cross: mowing June 2013	18/07/13	£486.00	OSA 1906: s10
Broker Network Ltd: Insurance – additional premium for playground equipment	18/07/13	£25.00	LGA 1972: s. 111
MR Cross: mowing June 2013	01/08/13	£486.00	OSA 1906: s10
SVH: PO rent Jan – June 2013	22/08/13	£125.00	LGA 1972: s. 132
Playsafety Ltd: annual playground inspection	22/08/13	£99.60	LG(MP)A 1976 s. 19
Receipts			
CDC: Precept – second instalment	01/09/13	£2793.00	

Bank balance as at 13th September 2013: £11,761.97

Although due at the end of August, nothing has yet been heard from the auditors to confirm that the Annual Return was all in order.

6 Planning:

- a. 13/00944/F – Bolsterstone Innovative Energy (Ardley)Ltd - Pending
- b. 13/00891/F – WV Malins & Son – Passed
- c. 13/00710/LB – Dr R Sanders – Passed
- d. 13/00984/F – Mr & Mrs Porteus - Passed.
- e. 13/00215/TCA – Souldern Parish Council – Pending
- f. 13/01137/F Mrs Faye James - Circulating

g. APP/C3105/A13/2204318 – Mr R Arniel Appeal to Secretary of State

7 **Administration:**

a. Contract Review

- Village grass cutting contract agreed for 2 years – still applies for 2013/14
- Churchyard mowing – awaiting quote from PC contractor to compare with PCC quote
- Insurance agreed for 2 years – still applies

8 **Other Business:**

a. Casual Vacancies:

Mr John Hoodless has withdrawn his interest in becoming a Councillor for the time being. Resolved to write to Mr Hoodless thanking him for his interest. **BM**

Mr Nick Oakhill was unanimously co-opted onto the Council. Prop CR; 2nd KD

b. Bus Shelter – A quote in the region of £5,000 has been received to convert the pavilion into a bus shelter. It was resolved to seek a second quote and explore the possibility of external funding. **AM**

c. An agreement with the football club has now been signed and they have agreed to pay £200 per year, the increase being deferred for a year, towards the cost of mowing the playing field.

d. Noticeboard – The Village Hall Committee have decided that they would prefer not to contribute to the cost of a new noticeboard outside the village hall and it was therefore resolved that either the possibility of renovating the old noticeboard should be explored or Mike Walker or Ben Shorey should be approached to see if they could help. **JM**

e. German Chamber Orchestra visit – plans are well under way and 150 tickets will be available, FOC, for the event on the Saturday evening.

f. Emergency Planning – Emergency contacts have been established and BM will attend an Emergency Planning meeting in November **BM**

g. Dates for next year's meetings:

January 16th 2014, Mar 20th, May 15th(AGM), 17th July, 18th September, 20th November

9 **Date of next meeting:**

The next meeting will be held on Thursday 21st November in the Village Hall at 7:30pm

Signed..... Date.....
Chairman Souldern Parish Council